

### Pro-Rata Teacher Appointments 2022-2023

A person appointed as a Pro-Rata Teacher (PRT) will be offered a contract for a set number of hours each week over the full school year. The contract will commence no later than 1<sup>st</sup> November 2022 and will run until 31<sup>st</sup> August 2023. All vacancies are subject to the Director of Redeployment agreeing to the posts being filled, following the completion of the 2021 Redeployment Scheme. All appointments are subject to assessment, confirmation and approval of academic qualifications for the jobs as advertised, confirmation of Teaching Council registration, confirmation of medical fitness to work and final sign off by the Chief Executive CDETB.

A number of the posts advertised are Specific Purpose, this means that they are there to provide cover for a teacher on officially approved leave e.g. career-break, job-share, secondment or to cover a teacher who has been internally reassigned within CDETB.

Before applying for a PRT position applicants are advised to read both this Information Guide and the Department of Education and Skills Circular Letter 0052/2013. This Circular can be accessed on the Department's website: [gov.ie](http://gov.ie) - Circulars ([www.gov.ie](http://www.gov.ie)).

Applications are invited for the following positions which may arise in CDETBs Schools/Colleges/Centres for the 2022-2023 academic session.

CDETB reserves the right to change or withdraw any of the above posts without prior notification. Whilst the initial vacancy may be in one centre, CDETB reserves the right to transfer teaching staff within the CDETB scheme as a whole according to the requirements of the scheme.

**All hours indicated are subject to satisfactory enrolments and may vary due to timetabling requirements.**

Post Primary			
Code	Post Title	School	Total Hours Available
PP22001	Art	Cabra CC	11 ( <i>specific purpose: career break</i> )
		Clonturk CC	12
		Coláiste Eoin	22
		Larkin CC / St. Josephs	15
		School for the Visually Impaired	
		Margaret Aylward CC	11 ( <i>specific purpose: secondment</i> )
		Marino College	8
PP22002	Business	Coláiste Dhúlaigh PP	11 ( <i>specific purpose: job share</i> )
PP22003	Business and Geography	Larkin CC	22
PP22004	Business and Spanish	Clonturk CC	22
PP22005	Business Studies	Marino College	11
PP22006	Construction Studies	Kylemore College	22
PP22007	Engineering	Kylemore College	22
		Ringsend College	2
PP22008	English	Coláiste Eoin	18 hrs 40 mins
		Marino College	22
		Marino College	22
PP22009	English and English as an Additional Language	Larkin CC	20
PP22010	English and Geography	Coláiste Eoin	22
PP22011	English and Politics	Clogher Road CC	22
PP22012	English and Religious Education	Margaret Aylward CC	22
PP22013	English and Religious Studies	Kylemore College	22
PP22014	English and SEN	Kylemore College	22 ( <i>specific purpose: career break</i> )

PP22015	English (Autism Special Class)	Clogher Road CC	22
PP22016	English and Classics	Clonturk CC	22
PP22017	English and CSPE	Cabra CC	15
PP22018	English and History	Clonturk CC Clonturk CC Clonturk CC Presentation CC	18 18 22 11
PP22019	English and Religion	Clonturk CC	22
PP22020	French	Cabra CC Clogher Road CC Marino College	22 22 22
PP22021	French and Business	Ringsend College	22
PP22022	Geography	Clogher Road CC	22
PP22023	Geography and CSPE	Cabra CC	16
PP22024	German and Religion	Clonturk CC	22
PP22025	German and History	Ringsend College	22
PP22026	Guidance	Ringsend College	18
PP22027	Guidance and Chemistry	Clonturk CC	22
PP22028	Guidance Counsellor	Clogher Road CC	11 ( <i>specific purpose: job share</i> )
PP22029	Hair and Beauty	Ringsend College	4
PP22030	History	Coláiste Eoin Margaret Aylward CC	22 11
PP22031	History and Politics and Society	Margaret Aylward CC	22
PP22032	Home Economics	Clonturk CC Coláiste Dhúlaigh PP Kylemore College Larkin CC Marino College	22 11 22 22 22
PP22033	Horticulture	Margaret Aylward CC	11
PP22034	Irish	Clogher Road CC Clonturk CC Clonturk CC Clonturk CC Clonturk CC Coláiste Dhúlaigh PP Kylemore College Kylemore College Larkin CC Marino College Ringsend College Cabra CC	22 22 22 22 22 22 22 22 22 14 16 22
PP22035	Irish and Music	Coláiste Eoin	19 hrs 20 mins
PP22036	Irish and Geography	Clonturk CC Presentation CC	22 22
PP22037	Italian	Larkin CC	17 hrs 10 mins
PP22038	Learning Support ASD	Margaret Aylward CC Margaret Aylward CC	22 22
PP22039	Materials Technology	Marino College	22 ( <i>specific purpose: career break</i> )
PP22040	Materials Technology Wood	Presentation CC	22
PP22041	Maths	Clonturk CC Coláiste Dhúlaigh PP Coláiste Eoin Coláiste Eoin Kylemore College Larkin CC Marino College	22 22 22 22 22 22 22
PP22042	Maths and Music	Clonturk CC	22
PP22043	Maths and Applied Maths	Clonturk CC	22

PP22044	Maths and Physics	Presentation CC	22
PP22045	Metalwork	Coláiste Eoin	22
PP22046	Music	Clogher Road CC Marino College	22 11 <i>(specific purpose: job share)</i>
PP22047	Music (including Piano)	Kylemore Music Centre	11 <i>(specific purpose: job share)</i>
PP22048	Music (including Violin)	Kylemore Music Centre	11 <i>(specific purpose: job share)</i>
PP22049	Music Therapy	Larkin CC	22
PP22050	Outdoor Education	Coláiste Eoin	6
PP22051	PE	Coláiste Dhúlaigh PP Coláiste Eoin	22 22
PP22052	PE and Biology	Clonturk CC	22
PP22053	PE and Maths	Clonturk CC Clonturk CC Clonturk CC Margaret Aylward CC	22 22 22 <i>(specific purpose: career break)</i> 22
PP22054	Physical Education and Science	Margaret Aylward CC	22
PP22055	Religion	Presentation CC	11 <i>(specific purpose: job share)</i>
PP22056	Religious Studies and Geography	Kylemore College	22 <i>(specific purpose: career break)</i>
PP22057	Science	Coláiste Eoin Kylemore College Marino College	22 22 22
PP22058	Science and Chemistry	Clonturk CC	22
PP22059	Science, Physics and Maths	Clonturk CC	22
PP22060	Science, Physics, Maths	Clonturk CC	22
PP22061	SEN	Coláiste Eoin	22
PP22062	Spanish	Clonturk CC	22
PP22063	Spanish and Geography	Clonturk CC	22
PP22064	Technology, Tech Graphics, Woodwork	Clonturk CC Clonturk CC	22 22 <i>(specific purpose: career break)</i>

Further Education			
Code	Post Title	College	Total Hours Available
FE2201	Academic and Analytical Skills	Coláiste Íde CFE	6
FE2202	Accountancy and Payroll (Traineeship)	Ballyfermot CFE	10
FE2203	Accounting	Rathmines College	22 <i>(specific purpose: job share)</i>
FE2204	Art	Ballyfermot CFE	12 <i>(specific purpose: career break)</i>
FE2205	Augmented Reality and Virtual Reality (Traineeship)	Ballyfermot CFE	12
FE2206	Beauty Specialist (Traineeship)	Coláiste Íde CFE	22
FE2207	Bio Mechanics	Coláiste Íde CFE	6
FE2209	Biology	Killester & Marino CFE Rathmines College	13 10 <i>(specific purpose: career break)</i>
FE2210	Marketing	Ballsbridge CFE	22 <i>(specific purpose: career break)</i>
FE2211	Business Management	Rathmines College	17 <i>(specific purpose: career break)</i>
FE2212	Business Studies	Ballyfermot CFE Ballyfermot CFE	22 22 <i>(specific purpose: career break)</i>
FE2213	Personal and Social Developments	Ballyfermot CFE	22
FE2214	Chemistry	Rathmines College	6 <i>(specific purpose: career break)</i>
FE2215	Childcare	Ballyfermot CFE	12
FE2216	Communications and IT	Ballsbridge CFE	11 <i>(specific purpose: job share)</i>
FE2217	Computer Science	Rathmines College	15 <i>(specific purpose: job share)</i>
FE2218	Costume Design	Inchicore CFE	22
FE2219	Culinary Arts	Coláiste Íde CFE	4

FE2220	Dental Nursing	Killester & Marino CFE	22
FE2221	Early and Special Education with Social Studies	Pearse College	12
FE2222	Early Learning and Care	Inchicore CFE	6
FE2223	Early Learning and Childcare	Ballyfermot CFE Ballyfermot CFE Coláiste Íde CFE	9 22 22
FE2224	Early Years Education	Liberties College Liberties College	22 22 ( <i>specific purpose: career break</i> )
FE2225	Guidance and Counselling	Ballyfermot CFE	11 ( <i>specific purpose: job share</i> )
FE2226	Guidance Counsellor	Inchicore CFE	6
FE2227	Healthcare	Ballsbridge CFE	15
FE2228	Home Economics	Rathmines College	6 ( <i>specific purpose: career break</i> )
FE2229	Horticulture	Pearse College	19
FE2230	ICT with Computer Science and Maths for IT	Pearse College	16
FE2231	International Relations	Ballsbridge CFE	3
FE2232	Law	Pearse College	22
FE2233	Mathematics	Killester & Marino CFE	6
FE2234	Maths and Music Technology	Ballsbridge CFE	18
FE2235	Music	Ballyfermot CFE Ballyfermot CFE Rathmines College	6 ( <i>specific purpose: career break</i> ) 13 5 ( <i>specific purpose: career break</i> )
FE2236	Hairdressing (Apprenticeship)	Crumlin CFE Crumlin CFE	6 22
FE2237	Nursing Skills	Ballsbridge CFE	2
FE2238	Nursing Studies	Ballyfermot CFE Ballyfermot CFE Inchicore CFE	6 ( <i>specific purpose: career break</i> ) 5 ( <i>specific purpose: career break</i> ) 22
FE2239	Occupational Therapy	Inchicore CFE	2
FE2240	Psychology	Inchicore CFE	22
FE2241	Social Care	Ballyfermot CFE	11 ( <i>specific purpose: job share</i> )
FE2242	Social Media	Rathmines College	11 ( <i>specific purpose: job share</i> )
FE2243	Social Studies	Killester & Marino CFE Killester & Marino CFE Liberties College	7 7 18 ( <i>specific purpose: secondment</i> )
FE2244	Sociology	Plunket CFE	13
FE2245	Spanish and ESOL	Pearse College	14

## Youthreach

Code	Post Title	Centre	Total Hours Available
YR2201	Communications	Harmonstown YR Cabra YR	16hrs 30mins 22
YR2202	English	Transition Centre	11
YR2203	Media	Ballymun YR	15 hrs 15mins
YR2204	Guidance Counselling	Pleasants Street YR / Inspire Programme	15
YR2205	Maths and IT	Pleasants Street YR / Inspire Programme	11
YR2206	Numeracy and Digital Literacy	Crumlin YR	12 ( <i>specific purpose: career break</i> )

## Education Service to the Prisons

Code	Post Title	Total Hours Available
EP2201	Counselling	22
EP2202	Craft (Fabric)	22 ( <i>specific purpose: job share</i> )
EP2203	Culinary Arts	22

EP2204	English (Basic Literacy)	11 ( <i>specific purpose: job share</i> )
EP2205	Environmental Science	11 ( <i>specific purpose: job share</i> )
EP2206	European Studies	11
EP2207	Horticulture	11
EP2208	ICT (Business Applications)	22 ( <i>specific purpose: job share</i> )
EP2209	Maths	11 ( <i>specific purpose: job share</i> )
EP2210	Music	11

<b>Proposed Timeframe</b>	<p>Shortlisting will take place week commencing: 02/05/2022  Interviewing to commence week beginning: 16/05/2022</p> <p><i>*All dates are subject to change and are for guidance only</i></p>
<b>Salary</b>	<p>As per salary scales laid down by the Department of Education. (Salary pro-rata commensurate with number of contract hours).  In certain circumstances an applicant may be allowed to enter on the salary scale at a point above the minimum.</p>
<b>Qualifications</b>	<p>As outlined in the Department of Education Circular Letter 052/2013. The Circular can be accessed on the Departments website: <a href="http://gov.ie">gov.ie</a> - Circulars (<a href="http://www.gov.ie">www.gov.ie</a>)</p>
<b>Teaching Council</b>	<p>The successful applicant must be currently registered with the Teaching Council of Ireland. This requirement does not apply to centres for education or training setting.</p>
<b>Notification on Subject Requirements as Advertised</b>	<p>For your information please note that where posts are advertised thus:  <b>English and French</b>  This means that applicants must have both subjects (i.e. English and French) in the final year of a three year degree or in the third year of a four year honours degree.</p>
<b>Areas of Competency</b>	<p>Candidates should note that questions relating to the following four key competency areas will form part or all of the interview:</p> <ul style="list-style-type: none"> <li>• Comprehension of Content and Pedagogy (Professional Knowledge)</li> <li>• Instruction &amp; Classroom Environment, Planning and Preparation (Professional Practice)</li> <li>• Professional Development</li> <li>• Professional Values and Relationships</li> </ul>
<b>Conditions</b>	<ul style="list-style-type: none"> <li>• The appointment will be subject to the sanction of the Chief Executive.</li> <li>• For the purposes of satisfying the requirements as to health it will be necessary for the successful candidate before they are appointed, to undergo at the Board's expense, a medical examination by a qualified practitioner nominated by CDET.B.</li> <li>• The person appointed to the post must obtain, at his/her own expense a Birth Certificate.</li> </ul>
<b>Testimonials</b>	<p>If called to interview you will be requested to provide copies of two current references with you. (These do not necessarily have to be from the referees you have nominated on your application form).</p>
<b>Exclusions</b>	<p>Candidates should note that persons who have taken part in public service early retirement schemes including the following are not eligible to take part in this competition:</p> <p><b>Incentivised Scheme for Early Retirement (ISER):</b> It is a condition of the Incentivised Scheme for Early Retirement (ISER) as set out in the Department of Finance Circular 12/09 that retirees, under that Scheme, are debarred from applying for another position in the <b>same employment or the same sector</b>. Therefore, such retirees may not apply for this position;</p>

	<p><b>Department of Health and Children Circular (7/2010):</b> The Department of Health Circular 7/2010 dated 1 November 2010 introduced a Targeted Voluntary Early Retirement (VER) Scheme and Voluntary Redundancy Schemes (VRS). It is a condition of the VER scheme that persons availing of the scheme will not be eligible for re-employment in the public health sector or in the wider public service or in a body wholly or mainly funded from public funds. The same prohibition on re-employment applies under the VRS, except that the prohibition is a period of 7 years, after which time any re-employment will require the approval of the Minister for Public Expenditure and Reform. Persons who availed of either of these schemes are not eligible to take part in this competition.</p>
<b>Declaration</b>	<p>Applicants will be required to declare whether they have previously availed of a Public Service scheme of incentivised early retirement, including schemes not specifically mentioned above. Applicants will also be required to declare any entitlements to a Public Service pension benefit (in payment or preserved) from any other Public Service employment and/or where they have received a payment-in-lieu in respect of service in any Public Service employment.</p>
<b>Citizenship Requirements</b>	<p>Candidates should note that eligibility to compete for posts is open to citizens of the European Economic Area (EEA) or to non-EEA nationals with a valid work permit. The EEA consists of the Member States of the European Union along with Iceland, Liechtenstein and Norway. Swiss citizens under EU agreement may also apply.</p>
<b>Department of Education and Skills Early Retirement Scheme for Teachers Circular 102/2007</b>	<p>The Department of Education and Skills introduced an Early Retirement Scheme for Teachers. It is a condition of the Early Retirement Scheme that with the exception of the situations set out in paragraphs 10.2 and 10.3 of the relevant circular documentation, and with those exceptions only, if a teacher accepts early retirement under Strands 1, 2 or 3 of this scheme and is subsequently employed in any capacity in any area of the public sector, payment of pension to that person under the scheme will immediately cease. Pension payments will, however, be resumed on the ceasing of such employment or on the person's 60th birthday, whichever is the later, but on resumption, the pension will be based on the person's actual reckonable service as a teacher (i.e. the added years previously granted will not be taken into account in the calculation of the pension).</p>
<b>Garda Vetting</b>	<p>CDETb is registered with the National Vetting Unit (NVU) which provides a disclosure service for organisations who have staff positions which may involve regular unsupervised access to children and vulnerable adults. As part of the Board's recruitment and selection process, offers of employment to all posts will be subject to NVU disclosures which</p> <p>CDETb reserves the right to re-vet all staff employed in positions that entail working with children and vulnerable adults at any time during their employment.</p>
<b>Superannuation &amp; Retirement</b>	<p>The successful candidate will be offered the appropriate superannuation terms and conditions as prevailing in the Public Service at the time of being offered an appointment. In general, an appointee who has never worked in the Public Service will be offered appointment based on membership of the Single Public Service Pension Scheme ("Single Scheme"). Full details of the Scheme are at <a href="http://www.singlepensionscheme.gov.ie">www.singlepensionscheme.gov.ie</a>.</p> <p>Where the appointee has worked in a pensionable (non-Single Scheme terms) public service job in the 26 weeks prior to appointment or is currently on a career break or special leave with/without pay, different terms may apply. The pension entitlement of such appointees will be established in the context of their public service employment history.</p> <p>Key provisions attaching to membership of the Single Scheme are as follows:</p> <ul style="list-style-type: none"> <li>• Pensionable Age: The minimum age at which pension is payable is 66 (retirement age is linked to State Pension Age).</li> <li>• Retirement Age: Scheme members must retire on reaching the age of 70.</li> <li>• Career average earnings are used to calculate benefits (a pension and lump sum amount accrue each year and are up-rated each year by reference to CPI).</li> </ul>

	<ul style="list-style-type: none"> <li>Post retirement, pension increases are linked to CPI.</li> </ul>
<b>Pension Abatement</b>	<p>If the appointee has previously been employed in the Civil or Public Service and is in receipt of a pension from the Civil or Public Service or where a Civil/Public Service pension comes into payment during his/her re-employment that pension <b>will be subject to abatement</b> in accordance with Section 52 of the Public Service Pensions (Single Scheme and Other Provisions) Act 2012. <b>Please note: In applying for this position you are acknowledging that you understand that the abatement provisions, where relevant, will apply. It is not envisaged that the employing Department/Office will support an application for an abatement waiver in respect of appointments to this position.</b></p> <p>However, if the appointee was previously employed in the Civil or Public Service and awarded a pension under voluntary early retirement arrangements (other than the Incentivised Scheme of Early Retirement (ISER), the Department of Health Circular 7/2010 VER/VRS or the Department of Environment, Community &amp; Local Government Circular letter LG(P) 06/2013, any of which renders a person ineligible for the competition) the entitlement to that pension will cease with effect from the date of reappointment. Special arrangements may, however be made for the reckoning of previous service given by the appointee for the purpose of any future superannuation award for which the appointee may be eligible.</p>
<b>Ill Health Retirement</b>	<p>Please note that where an individual has retired from a Civil/Public Service body on the grounds of ill-health his/her pension from that employment may be subject to review in accordance with the rules of ill-health retirement within the pension scheme of that employment.</p>
<b>Pension Accrual</b>	<p>A 40-year limit on total service that can be counted towards pension where a person has been a member of more than one pre-existing public service pension scheme (i.e. non-Single Scheme) as per the 2012 Act shall apply. This 40-year limit is provided for in the Public Service Pensions (Single Scheme and Other Provisions) Act 2012. This may have implications for any appointee who has acquired pension rights in a previous public service employment.</p>
<b>Additional Superannuation Contribution</b>	<p>Please note that an Additional Superannuation Contribution (ASC) in accordance with the Public Service Pay and Pensions Act 2017 is payable for this employment.</p>

**Notes:**

- Please note that it is the responsibility of the applicant to ensure that all applications are received on time. Any technical difficulties encountered by the sender when forwarding applications are not the responsibility of the CDETB. Therefore candidates are strongly advised to submit applications well before the 12 Noon deadline on the specified closing date.
- Your application will be assessed on the information you submit. Please ensure all sections are completed fully and accurately, giving clear evidence of qualifications, skills and experience. Incomplete applications may not be considered.
- CDETB may contact the named referees and/or employers for a reference should you be called to interview.

**COMPLETED ONLINE APPLICATION SHOULD BE SUBMITTED NO LATER THAN:**

**12 noon on Tuesday 3<sup>rd</sup> May 2022**

*Late applications will not be accepted.*

*Shortlisting of candidates may take place. Canvassing will disqualify. City of Dublin Education and Training Board is an equal opportunities employer.*

**Dr. Christy Duffy**  
**Chief Executive**